



## TRADE SPACE CONTRACT AND REGULATIONS

Any contravention of the conditions set out below may result in the automatic cancellation of the space holder rights to occupy space and the immediate cessation of their trading operation at the show without recompense for charges already paid.

Failure to comply with these conditions may also result in Trade Vendors not being permitted to attend future shows.

### CURRENT COVID-19 RESTRICTIONS MUST BE OBSERVED AT ALL TIMES

#### 1. **Payment**

A trade space booking is only secured when payment of the required deposit is received, and all associated information/documents are received by the Orange Show Society. Bump-in is permitted only when proof of full payment is available

Site fees can be paid by Credit/Debit Card or direct deposit (details included on the application form)

#### 2. **Cancellation**

For cancellation of the site, once allocated by the Orange Show Society:

- A 50% refund will be provided for cancellations prior to two (2) weeks before the show date.
- No refunds will be provided for cancellations within two weeks of the show date.
- The Orange Show Society reserves the right to cancel any application for any reason, not otherwise stated. A full refund will be provided in this instance.

#### 3. **Power**

Please ensure that you state if you will require a powered site when completing your application form. (Please note: your site will be checked by a Show Society representative after set-up to ensure compliance)

- All electrical appliances and extension cords must have a current electrical test tag in place.

#### 4. **Public Liability**

All Agricultural Show Societies require Trade Space holders to carry Public Liability Insurance cover of at least \$20,000, 000. If your business turnover is less than \$20,000 and you do not have an ABN you may be eligible for coverage under the Orange Show Society insurance by paying a \$40 administration fee per trade site.

All trade site holders carrying their own insurance must attach a copy of their current Public Liability Insurance policy with their application and be able to display the policy during the show if asked by a Show Society representative.

#### 5. **Vehicle Movement and Parking (Bump-in/Bump-out)**

**No vehicle movements are permitted after 8 AM on the morning of the show.**

**No vehicle movements are permitted prior to 10 PM on the evening of the show.**

(The show concludes at 10 PM, and show patrons may be present on the showground until that time).

##### **Bump-in times**

- Bump-in between 12 pm and 9:00 PM on Friday 12th May - must report to the Show Office on arrival, or
- Bump-in on Saturday 13th May using the Leeds Parade gate (brick pillars/northern end) - Open from 5:30 am to 8:00 am

##### **Bump-out**

- Naylor Pavilion - escorted out by a Orange Show Society representative - Leeds Parade gate (brick pillar/northern end) from 6:30 pm
- Ag Pavilion - exit via Disabled Parking gate - vehicles are not permitted to move from the parking area to be loaded
- Outdoor trade/market stalls - from 10:30 pm via closest gate

Traffic control will be provided by the Orange Show Society to coordinate safe vehicle movement in the evening. Orange Show Society reserves the right to restrict movement of Outdoor Trade Exhibitors until it is deemed safe to do so,

# Orange Show Society



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taking into consideration, as a minimum, pedestrian traffic in the area.

Trade Space holders must provide registration details in your application for all vehicles which you will have on the Showground

Parking on site will be provided to trade space holders at no additional charge in a designated parking area at the back of the showground.

- a. If you need to park a vehicle on your Trade Space it must be located behind your stand. You will need to select a site large enough to accommodate the vehicle and your trade stand ensuring you select the appropriate shape/size of site to cater for this.
- b. Vehicles parked on the Trade Space holder's site must remain on that site during the operating times of the show. Vehicles are unable to be removed from the Trade Space during show operation.

## 6. Banned or Restricted Items

The Agricultural Societies Council of NSW and the Showmen's Guild of Australasia have agreed that the following items (distributed for sale, exchange, free distribution or in sample bags) be strictly prohibited at country agricultural shows as it is our aim to protect and attract families to the show:

Explicit and hardcore T-shirts	Horns and trumpets
Playing cards featuring nude or lewd imagery	Drug-related goods and paraphernalia
Fireworks and crackers	Fake cigarettes
Knives (including pen knives)	Pressure pack fart gas
Stink or water bombs	Water pistols over 150mm (6")
Fuel type firelighters (Zippo)	Metal and Wooden Martial Art Nunchakus
Pressure pack snow	Silly String
Laser pointers/pen light and/or laser toys	Illegal copies of brand name goods

Toy guns are acceptable; however the following are not: Pellet Guns, Ball Bearing Guns, Replica Guns (bullet Type), Pop Downs (throw downs, eight shot caps, strip caps or roll caps).

## 7. Services – Security

The Orange Show Society provides a limited amount of security personnel who are in attendance on the grounds and in the pavilions. Specific security for any individual space holders should be arranged privately after consultation with the Show Society.

## 8. WHS Requirements

Trade Space holders must comply with the Orange Show Society's Safety Management Plan at all times.

## 9. Alcohol & Tobacco

- a. The Orange Show is a smoke free show. No smoking is permitted on the showground.
- b. The sale and consumption of alcohol is STRICTLY LIMITED to designated areas. Consumption of alcohol is limited to product tasting.

## 10. General Conditions

- a. The sub-letting or transfer of trade space sites to any other person is **NOT** permitted unless approved by the Trade Space Coordinator.
- b. The allocated space must be solely used for the purpose specified in the Trade Space application to the Orange Show Society.
- c. Amusement rides or simulations will be allocated space in the area occupied by the Showmen's Guild of Australasia. These site locations will be allocated during the week leading up to the show in consultation with the Trade Space Coordinator and the Showmen's Guild of Australasia.
- d. The Show Society shall **not** be liable to the exhibitor for loss of profit or merchandise as a result of any cause beyond the reasonable control of the Show Society, incomplete or partial failure or suspension of; the supply of electricity, water, storm water or sewerage services to the Showground or should the exhibitor be prevented or impeded in using the allocated space as originally contemplated.
- e. The Show Society reserves the right to relocate any exhibitor to an alternative site.
- f. Under no circumstances are there to be any driving of nails, staples, screws, sticky tape and the like into the pavilion walls, by order of the trustee of the Orange Showground. The exhibitor shall be liable for the repair or restoration of any damage occasioned to any building or grounds by exhibitors or their employees, to the satisfaction of the committee.
- g. Trade Exhibitors are to ensure that their site is clear of all rubbish and equipment before bumping out. Failure to do so may result in a cleaning charge, and refusal of application at future events.